



SPECIAL CONDITIONS OF THE CONTRACT

RT10-2-2023

**SUPPLY, DELIVERY AND OFFLOADING OF VETERINARY REMEDIES TO
THE STATE FOR THE PERIOD ENDING 30 NOVEMBER 2028**

**NON-COMPULSORY BRIEFING SESSION TO BE HELD VIRTUALLY ON
21 JULY 2026 AT 10AM ON THE MICROSOFT TEAMS PLATFORM**

CLOSING DATE AND TIME OF BID

11 AUGUST 2026 AT 11H00

BID VALIDITY PERIOD: 120 DAYS

National Treasury
Transversal Contracting



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LIST OF ABBREVIATIONS

Abbreviation	Full Name
BAC	Bid Adjudication Committee
BEC	Bid Evaluation Committee
CPA	Contract Price Adjustment
CSD	Central Supplier Database
CPI	Consumer Price Index
GCC	General Conditions of Contract
HDI	Historically Disadvantaged Individuals
NT	National Treasury
OCPO	Office of the Chief Procurement Officer
PFMA	Public Finance Management Act
PPPFA	Preferential Procurement Policy Framework Act
PPR 2022	Preferential Procurement Regulations of 2022
RoE	Rate of Exchange
SABS	South African Bureau of Standards
SAHPRA	South African Health Product Regulatory Authority
SANAS	South African National Accreditation System
SAPC	South African Pharmacy Council
SARB	South African Reserve Bank
SARS	South African Revenue Service
SBD	Standard Bidding Document
SCC	Special Conditions of Contract
STATS SA	Statistics South Africa
TC	Transversal Contracting
TCD	Transversal Contracting Document
the dtic	The Department of Trade, Industry and Competition
VAT	Value Added Tax
ZAR	Rand



BID DOCUMENT CHECKLIST AND RETURNABLE

Table 1: Bid Document Checklist and Returnable

#	Document Name ¹	Included in the published bid document?	To be returned by the bidder?	Bidder to tick Yes if the document is submitted
PHASE 1: MANDATORY REQUIREMENTS EVALUATION				
1.	Pricing Schedule (Annexure B)	Yes	Yes	
PHASE 2: ADMINISTRATIVE REQUIREMENTS EVALUATION				
2.	SBD 1 Invitation to bid	Yes	Yes	
3.	Proof of authority must be submitted as per SBD 1	No	Yes	
4.	SBD 4 Bidders Disclosure	Yes	Yes	
5.	SBD 6.1 Preference Points Claim Form	Yes	Yes	
6.	TCD 13 Authorization Declaration	Yes	Yes	
7.	TCD 13.1 List of goods or services offered	Yes	Yes	
8.	Written confirmation for disclosing tax status by SARS	No	Yes	
9.	Central Supplier Database (CSD) Report	No	Yes	
10.	CIPC Company Registration Documents	No	Yes	
11.	Copy of Identity Documents of the Owners and Directors	No	Yes	
PHASE 3: TECHNICAL COMPLIANCE EVALUATION				
12.	TCD 13.2 Letter of Undertaking (Template attached)	Yes	Yes	
13.	Valid Product Registration Certificate/ Product Registration Renewal Document issued in terms of Act 36 of 1947	No	Yes	

¹ Table 1 is provided as guidance to assist bidders with documents that must be returned with the bid. The list is not exhaustive, and it is the responsibility of the bidder to provide all required documents as per the provision of each clause in this bid



14.	Valid Product Registration Certificate/ Product Registration Renewal Document issued in terms of Act 101 of 1965	No	Yes	
15.	Composition Labels/Products label/leaflet linked to the Valid Product Registration Certificate/ Product Renewal Document in terms of Act 36 of 1947 and/or Act 101 of 1965.	No	Yes	
16.	Licensing with Medicines and Related Substances Act (Act 101 of 1965) – Submit the licensing with the South African Health Products Regulatory Authority (SAHPRA) on each line-item tendering for under the category “Act 101 Medicines/Scheduled 0-5 Human Medicines” (Act 101 of 1965).	No	Yes	
17.	Entities dealing in Medicines and Related Substances Act (Act 101 of 1965), must provide proof of registration with a responsible pharmacy/pharmacist with the South African Pharmacy Council (SAPC) in terms of section 22 c (1) (b) of the Medicines and Related Substances Control Act as amended.	No	Yes	
PHASE 4: PRICE & SPECIFIC GOALS EVALUATION				
18.	Pricing Schedule (Annexure B)	Yes	Yes	
19.	Proof of Business Shareholding/Ownership	No	Yes	
OTHER BID DOCUMENT REQUIREMENTS				
20.	Company Profile	No	Yes	
21.	Special Conditions of Contract	Yes	Yes	
22.	General Conditions of Contract	Yes	Yes	
23.	TCD 14 – Historical Exchange Rate	Yes	No	



SECTION A: INTRODUCTION AND TERMS OF REFERENCE

1. DESCRIPTION AND FORMAT OF THE BID

- 1.1 This bid is for the supply, delivery, and offloading of Veterinary Remedies to the state for the period ending 30 November 2028.
- 1.2 This bid document is structured as follows:
 - 1.2.1 Section A: Introduction and Terms of Reference
 - 1.2.2 Section B: Conditions of Bid
 - 1.2.2.1 Part 1: Evaluation Criteria
 - 1.2.2.2 Part 2: Additional Bid Requirements
 - 1.2.2.3 Part 3: Recommendation and Appointment of Bidders
 - 1.2.3 Section C: Conditions of Contract

2. LEGISLATIVE AND REGULATORY FRAMEWORK

- 2.1 This bid and all contracts emanating therefrom will be subject to the:
 - 2.1.1 General Conditions of Contract (GCC)
 - 2.1.2 Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) as well as the
 - 2.1.3 Preferential Procurement Policy Framework Act 2000 (PPPFA) with its latest 2022 regulations.
- 2.2 The Special Conditions of Contract (SCC) are supplementary to that of the General Conditions of Contract (GCC). However, where the Special Conditions of Contract conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.
- 2.3 This bid is subject to all applicable industry-related legislation, particularly the legislation stated below:
 - a. Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act 36 of 1947)
 - b. Medicines and Related Substance Act, 1965 (Act 101 of 1965)
 - c. Animal Disease Act (Act No. 35 of 1984)
 - d. National Environmental Management Act, Act 107 of 1998
 - e. Hazardous Substances Act, 1973 (Act No. 15 of 1973)



3. OBJECTIVE OF THE BID

- 3.1 To arrange the RT10-2-2023 transversal contract for the supply, delivery, and offloading of Veterinary Remedies to the state for the period ending 30 November 2028.
- 3.2 For the promotion of historically disadvantaged individuals as per the specific goals (maximum 10 points) allocated in terms of Preferential Procurement Regulations 2022 issued according to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000).

4. BRIEFING SESSION

- 4.1 A non-compulsory virtual briefing session will be held as follows:

Venue: Microsoft Teams. The link to attend the briefing session is included in the National Treasury website and e-tenders. Bidders can click on this link below to access the briefing session:

Link: [**RT10-2-2023 BRIEFING SESSION**](#)

Date: 21 JULY 2026

Time: 10h00 to 11h30

- 4.2 The bid information session is not compulsory but will provide bidders with an opportunity to obtain clarity on certain aspects of the procurement process as set out in this bid document. The National Treasury reserves the right to answer questions at the briefing session and/or to respond formally after the briefing session.



5. TERMS OF REFERENCE

5.1 INTRODUCTION

5.1.1 The RT10-2-2023 bid is for the supply, delivery, and offloading of Veterinary Remedies to the state for the period ending 30 November 2028.

5.2 TECHNICAL SPECIFICATIONS REQUIREMENTS

5.2.1 The detailed technical specification requirements are as per **Annexure A** for the bid for the supply, delivery and offloading of Veterinary Remedies. The bid consists of seven (7) categories with a total of one hundred and thirty-three (133) number of line items. The summary details are as follows:

Table 2: Summary of Technical Specifications Categories

NO.	CATEGORY DESCRIPTION	NO. OF ITEMS IN THE CATEGORY
1.	Ectoparasiticides	11
2.	Endoparasiticides	10
3.	Antimicrobial	32
4.	Act 101 Medicines/Scheduled 0-5 Human Medicines	29
5.	Disinfectants	15
6.	Vaccines	25
7.	Supplementary Medicines & Consumables	11
TOTAL NUMBER OF ITEMS IN THE BID		133

5.2.1.1 Category 1: Ectoparasiticide

Designed to kill parasites that live on the exterior of a host. It treats and/or prevents animal infestations by certain insects and mites (fleas, ticks, mosquitoes, sandflies or even biting flies).

5.2.1.2 Category 2: Endoparasiticide

Treatment of infestation with gastrointestinal nematodes, lungworms, and tapeworms



found in cattle, sheep, goats, etc.

5.2.1.3 **Category 3: Antimicrobial**

Kills or slows the spread of microorganisms. Microorganisms include bacteria, viruses, protozoans, and fungi such as mold and mildew.

5.2.1.4 **Category 4: Act 101 Medicines/Scheduled 0-5 Human Medicines**

Human medicines and related substances for use in animals i.e. Anti-inflammatory drugs, hormones, and sedatives, etc.

5.2.1.5 **Category 5: Disinfectant**

The treatment of objects and animals against micro-organisms.

5.2.1.6 **Category 6: Vaccines**

Animal vaccines have been found to be the most cost-effective and sustainable method of controlling infectious veterinary diseases.

5.2.1.7 **Category 7: Supplementary Medicines & Consumables**

Consists among others, testing kits, nutritional supplements for animals.



SECTION B: CONDITIONS OF BID

6. PART 1: EVALUATION CRITERIA

6.1 The details of the evaluation phases are outlined below:

Table 3: Evaluation Criteria

Phase 1	Phase 2	Phase 3	Phase 4
Mandatory requirements	Administrative and Legislative requirements	Technical Compliance	Price and Specific Goals
Compliance with Mandatory requirements	Compliance with Administrative and Legislative requirements	Compliance with the technical specifications and requirements	Bids evaluated in terms of the 90/10 preference points system

6.1.1 The State may conduct due diligence during any of the evaluation phases to confirm the information submitted by the bidder and any misrepresentation by the bidder may disqualify the bid thereof.

6.2 PHASE 1: MANDATORY REQUIREMENTS

6.2.1 Bidders' must submit all required documents indicated hereunder with the bid document at the closing date and time of the bid. During this phase bidders' responses will be evaluated against the mandatory requirements for compliance. Bidders who fail to comply with the mandatory requirement will be disqualified.

6.2.2 Pricing Schedule

6.2.2.1 The pricing schedule (**see Annexure B**) provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed in full without changing the structure thereof.

6.2.2.2 Bidders are required to complete the mandatory **Pricing Schedule Annexure B** as a response to how much the items offered will be charged. Failure to submit the **Pricing Schedule Annexure B** will invalidate the bid response.

6.2.2.3 The pricing for this bid is required to be on a National Level.

6.2.2.4 Prices submitted in this bid must be filled in on the field provided on the Pricing Schedule supplied with the bid. Price structures that do not comply with this requirement will invalidate the bid.



6.2.2.5 The completed Pricing Schedule (**Annexure B**) must be submitted online in an XLSX Excel format.

6.3 **PHASE 2: ADMINISTRATIVE AND LEGISLATIVE REQUIREMENTS**

6.3.1 Bidders must submit the following documents below to comply with the policy to guide uniformity in procurement reform processes.

6.3.1.1 **SBD 1** – Invitation form to bid.

6.3.1.2 **Proof of Authority** – This is proof that the company representative has been given authority by the company to sign bid documents on their behalf as required on SBD 1.

6.3.1.3 **SBD 4** – Bidders Disclosure

6.3.1.4 **SBD 6.1** - Preference points claim form.

6.3.1.5 **TCD 13 and 13.1 - Authorization Declaration** - All bidders are required to complete the “Authorisation Declaration” (TCD 13 and TCD 13.1) for all relevant goods or services in full, sign it, and submit it together with the bid response at the closing date and time of the bid invitation.

6.3.1.6 **Central Supplier Database** – Bidders are required to submit their Central Supplier Database report.

6.3.1.7 **Written Confirmation to disclose tax status** – Bidders must submit a Tax Pin issued by SARS. This tax pin is deemed as a confirmation that on an ongoing basis during the bid evaluation and the tenure of the transversal contract, the State may access the bidder’s tax compliance status.

6.3.1.8 **Company registration documents issued by CIPC** - Bidder must submit proof of registration with the Companies Intellectual Property Commission (CIPC). In a case where the shareholding percentage is not indicated on the CIPC registration documents, an additional shareholding certificate issued by the relevant authority detailing the shareholding of the bidder must be submitted.

6.3.1.9 **Copy of Identity Document (Directors/Owners)** – Bidders are required to submit a copy of an identity document of the directors and/or owners.

6.3.2 Failure to submit the documents indicated above even after the bidder has been notified and given a maximum of seven calendar days to rectify may invalidate the bid.

6.4 **PHASE 3: TECHNICAL SPECIFICATION COMPLIANCE EVALUATION**

6.4.1 Only bidders who have complied with Phase 2 will be evaluated in Phase 3. Bidder’s



responses will be evaluated based on the technical specification compliance. Non-compliance with the evaluation requirements below will result in the disqualification of line items being evaluated.

6.4.2 **Authorization Declaration**

6.4.2.1 Any bidder who is sourcing goods or services from a third party must submit a valid Third-Party Undertaking (template provided as TCD 13.2) in full for all relevant goods or services. The letter of undertaking **MUST** include but not be limited to the following:

- a) List of item(s) numbers, item description, and brand names;
- b) The letter must be on the original manufacturer's and or third-party undertaking letterhead, dated and signed;
- c) Have contact person's name, physical and postal address, telephone, and email details;
- d) Letter must not be older than 30 days at the closing date and time of bid; and
- e) All information on the letter must be in English.

6.4.2.2 The State reserves the right to verify any information supplied by the bidder in the Authorisation Declaration and should the information be found to be false or incorrect, the State will exercise any of the remedies available to it in the bid documents.

6.4.2.3 The bidder must ensure that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party. No agreement between the bidder and the third party will be binding on the State.

6.4.2.4 Failure to submit a duly completed and signed Authorisation Declaration, with the required annexure(s), in accordance with the above provisions will invalidate the bid for such goods or services offered.

6.4.3 **Valid Registration Certificate, Licensing and Composition Labels (ACT 36 of 1947 AND ACT 101 of 1965)**

6.4.3.1 Veterinary remedies offered must be registered in terms of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947), as amended, and all further regulations issued in terms of the said Act and Medicines and Related Substances Act (Act 101 of 1965).

6.4.3.2 Submit a valid product registration certificate/ product registration renewal document issued in terms of Act 36 of 1947 and Act 101 of 1965. **Each registration certificate must**



be marked with the item code for ease of reference.

- 6.4.3.3 Submit the **composition labels/product label/leaflet which must be linked to the valid Product Registration Certificate/ Product Registration Renewal Document** for all items offered together with the bid. Bidders must ensure that the contents/information of documents are clearly visible. The composition labels/product labels and/or leaflets must be clearly marked with the item code and cross referenced to the relevant Product Registration certificate/ product registration renewal document for ease of reference.
- 6.4.3.4 Entities dealing in Medicines and Related Substances Act (Act 101 of 1965), must submit the licensing with the SAHPRA on each line-item tendering for under the category “**Act 101 Medicines/Schedule 0-5 Human Medicines**” (Act 101 of 1965).
- 6.4.3.5 Entities dealing in Medicines and Related Substances Act (Act 101 of 1965), must provide proof of registration with a responsible pharmacy/pharmacist with the South African Pharmacy Council (SAPC) in terms of section 22 c (1) (b) of the Medicines and Related Substances Control Act as amended.
- 6.4.3.6 **NON-COMPLIANCE WITH THE ABOVE CONDITIONS WILL AUTOMATICALLY INVALIDATE THE BID FOR SUCH ITEM/S OFFERED.**
- 6.4.3.7 Successful service providers must ensure that valid product registration certificates, renewals, and licenses are available for scrutiny throughout the contract period, for item/s awarded to them. Failure to do so will result in the cancellation of the contract for such item/s awarded.
- 6.5 **PHASE 4: PRICE AND SPECIFIC GOALS**
- 6.5.1 Only bidders who have complied with the item/s offered in Phase 3 will be evaluated in Phase 4.
- 6.5.2 **Pricing Schedule and Structure Requirements:**
- 6.5.2.1 Prices quoted must be furnished based on “delivered to State facility” country wide.
- 6.5.2.2 Prices quoted must be all-inclusive, this includes VAT (if registered for VAT), packaging, transport, and any other costs that may influence the price.
- 6.5.2.3 The pricing schedule provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed without changing the structure thereof. Bidders are required to complete a mandatory Pricing Schedule (**Annexure B**) as a response to how much the items offered will be charged.
- 6.5.2.4 Due diligence on market-related pricing reasonability may be conducted. The State



reserves the right to disqualify bid offers that are under-quoted and or are above market value. In this case, the bidder may be required to submit supporting documentation to the State to prove that the pricing is not under-quoted or above market value.

6.5.2.5 Bidders who source from third parties must negotiate with the third parties and align with the special conditions of the contract to avoid unregulated price increases.

6.5.2.6 Conditional discounts offered will not be taken into consideration during evaluation.

6.5.2.7 Prices submitted in this bid must be filled in on the field provided on the pricing schedule supplied with the bid. Price structures that do not comply with this requirement will invalidate the bid.

6.5.2.8 The completed Pricing Schedule (**Annexure B**) must be submitted online in an **XLSX Excel format**.

6.5.3 **Preferential Point System**

6.5.3.1 The pricing evaluation will be in terms of the Preferential Procurement Regulations as per the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000). Responsive bids will be adjudicated by the State on the 90/10 preference points system based on:

- a) The bid price (Maximum of 90 points)
- b) Historically disadvantaged individuals as well as specific goals (maximum 10 points)

6.5.3.2 The following formula will be used to calculate the points for price out 90:

$$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where,

P_s = Points scored for the comparative price a of bid under consideration

P_t = Comparative price of a bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

6.5.3.3 **The following goals will be used to calculate the points for specific goals out of 10 points.**

Table 4: Example of Cost Breakdown

SPECIFIC GOALS	POINTS ALLOCATED
Preference points for equity ownership by historically disadvantaged Individuals	4



Preference points for equity ownership who is a Female	4
Preference points for equity ownership for persons with Disabilities	2

- a) The points scored by a bidder in respect of the goals indicated above will be added to the points scored for price.
- b) SBD 6.1: Bidders are required to complete the SBD 6.1 forms to claim preference points. Only a bidder who has fully completed and signed the declaration part of the SBD 6.1 preference points claim forms will be considered for preference points.
- c) The bidder’s Central Supplier Database (CSD) report, CIPC registration documents, and Identity Documents (ID) copies submitted will serve as proof of ownership and directorship of the company.
- d) Failure on the part of a bidder to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender will not be allocated with the points claimed.
- e) The State may, before a bid is adjudicated or at any time, require a bidder to submit any relevant additional supporting documents to substantiate claims it has made about preference.
- f) Points scored will be rounded off to the nearest 2 decimals.
- g) If two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for the specified goals. Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
- h) Preference points may not be claimed in respect of individuals who are not actively involved in the management of an enterprise or business and who do not exercise control over an enterprise or business commensurate with their degree of ownership.

6.5.3.4 The following formula must be applied to calculate the number of points out of 10 for specific goals:

$$PSSG = MPA \times \frac{POE}{100}$$

Where:

PSSG= Points scored for a specific goal



MPA = Maximum points allocated for a specific goal

PEO = Percentage of equity ownership by an HDI

6.5.3.5 **Specific goals with Proof of equity ownership requirements and related matters**

- a) The specific goals contemplated in the paragraph above and are related to equity ownership must be equated to the percentage of an enterprise or business owned by individuals or, in respect of a company, the percentage of a company's shares that are owned by individuals, who are actively involved in the management of the enterprise or business and exercise control over the enterprise, commensurate with their degree of ownership at the closing date of the tender.
- b) If the percentage of ownership contemplated in the paragraph above changes after the closing date of the tender, the tenderer must notify the Office, and such tenderer will not be eligible for any preference points.
- c) Equity in private companies must be based on the percentage of equity ownership.
- d) Preference points may not be awarded to public companies and tertiary institutions.
- e) Equity claims for a Trust may only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the Trust.
- f) Documentation to substantiate the validity of the credentials of the trustees contemplated in the paragraph above must be submitted to the Office.
- g) A consortium or Joint Venture may claim points for specific goals, based on the percentage of the contract value managed or executed by individuals who are actively involved in the management or exercise control of the respective parties of the consortium or Joint Venture.
- h) A tenderer who does not submit proof of ownership may not be disqualified from the bidding process but will be allocated zero points for the relevant specific goals for ownership.

6.5.4 **Alternative and Multiple Offers at Bidding**

6.5.4.1 Bidders shall submit only one (1) product and one (1) price per item.

6.5.4.2 Multiple/ alternative offers for the same item shall not be considered.

6.5.5 **Applicable Taxes**

- a) All bid prices must be inclusive of all applicable taxes.



- b) All bid prices must be inclusive of fifteen percent (15%) Value Added Tax.
- c) Failure to comply with this condition may invalidate the bid.

6.5.6 Cost Breakdown

6.5.6.1 Bidders are requested to submit the cost breakdown of their pricing for each item offered on the response fields allocated on the pricing schedule for each item offered. The cost breakdown submitted will be utilized during the price adjustment considerations.

6.5.6.2 Bidders should itemize the cost of each item into various components which are cost-drivers. The cost needs to be broken down into direct and indirect costs. Each cost driver should be assigned a percentage of the total cost.

6.5.6.3 Example:

Table 5: Example of Cost Breakdown

Cost-driver	% Total Cost
Imported raw material	10%
Local raw material	40%
Labour	10%
Transport	25%
Housing and utilities	10%
Other (Indicate)	5%
The total % of the item	100%

6.5.7 TCD 14 Historical Exchange Rates

6.5.7.1 In terms of cost price adjustment, bidders should make use of any relevant currency for the items offered by calculating the average for the period **1 September 2025 to 31 August 2026** using the Reserve Bank published rates for the specific currency. Bidders are to visit <https://www.resbank.co.za/> to obtain the relevant rates. Reference to **TCD 14** on the procedure to download historical exchange rates from the Reserve Bank website for instructions.

6.5.8 Responsive Bids

6.5.8.1 Bidders are required to submit responsive bids by completing all pricing and item information on the provided pricing schedule (**Annexure B**) for the individual items and all required forms. Non-submission of the pricing schedule (**Annexure B**) will invalidate the bid response.



7. PART 2: ADDITIONAL BID REQUIREMENTS

7.1 TERMS AND CONDITIONS OF BID

7.1.1 Counter Conditions

7.1.1.1 Bidders' attention is drawn to the fact that amendments to any of the bid conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

7.1.1.2 The National Treasury reserves the right to change or supplement any information or to issue any addendum to this bid before the closing date and time. The National Treasury and its officers, employees, and advisors will not be liable in connection with either the exercise of or failure to exercise this right.

7.1.1.3 If the National Treasury exercises its right to change or supplement information in terms of the above clause, it may seek amended bid documents from all bidders.

7.1.2 Fronting

7.1.2.1 The National Treasury supports the spirit of broad-based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves by the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner. Against this background, the National Treasury does not support any form of fronting.

7.1.2.2 The National Treasury, in ensuring that bidders lawfully conduct themselves will, as part of the bid evaluation processes, conduct, or initiate the necessary inquiries/investigations to determine the accuracy of the representation made in this bid document. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade, Industry, and Competition, be established during such inquiry/investigation, the onus will be on the bidder to prove that fronting does not exist.

7.1.2.3 Failure to do so by the bidder within fourteen (14) days from the date of notification by the National Treasury may invalidate the bid/contract and may also result in the restriction of the bidder from conducting business with the public sector for a period not exceeding ten (10) years, in addition to any other remedies the National Treasury may have against the bidder concerned.

7.2 SUBMISSION OF BIDS

7.2.1 ONLINE BID SUBMISSION

7.2.1.1 Bidders must submit their bids online through the eTender Publication portal.



- 7.2.1.2 Manual or hardcopy bids are not acceptable.
- 7.2.1.3 The online eTender publication portal can be accessed on the following link:
<https://www.etenders.gov.za/>
- 7.2.1.4 The link to the guide for online bid submissions is: <https://youtu.be/B7pNseNJYHM>
- 7.2.1.5 Bidders to adhere to all the rules for the online bid submission.
- 7.2.1.6 Bidders' attention is drawn to the sequential submission format as per the checklist on Table 1.
- 7.2.1.7 The Pricing Schedule (**Annexure B**) should be in an XLSX Excel sheet format and not any other format.
- 7.2.1.8 Non-compliance with online bid submission WILL invalidate the bidder's response.
- 7.3 **LATE BIDS**
- 7.3.1 Bids received after the closing date and time will NOT be accepted for consideration.
- 7.4 **COMMUNICATION AND CONFIDENTIALITY**
- 7.4.1 The Chief Directorate: Transversal Contracting (TC) within the Office of the Chief Procurement Officer (OCPO) may communicate with bidders where clarity is sought after the closing date and time of the bid and before the award of the transversal contract, or extend the validity period of the bid, if necessary.
- 7.4.2 Any communication to any State official or a person acting in an advisory capacity for the State in respect of this bid between the closing date and the award of the bid by the bidder is discouraged.
- 7.4.3 Whilst all due care has been taken in connection with the preparation of this bid, the National Treasury makes no representations or warranties that the content in this bid or any information communicated to or provided to bidders during the bidding process is, or will be, accurate, current, or complete. The National Treasury, and its officers, employees, and advisors will not be liable concerning any information communicated which is not accurate, current, or complete.
- 7.4.4 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error, or inconsistency in this bid or any other information provided by the National Treasury (other than minor clerical matters), the bidder must promptly notify the National Treasury in writing of such discrepancy, ambiguity, error or inconsistency to allow the National Treasury to consider what corrective action is necessary (if any).



- 7.4.5 Any actual discrepancy, ambiguity, error, or inconsistency in this bid or any other information provided by the National Treasury will, if possible, be corrected and provided to all bidders without attribution to the bidder who provided the written notice.
- 7.4.6 All communication between the bidder and the National Treasury TC office must be done in writing as per the Contact Details below.
- 7.4.7 No representations made by or on behalf of the National Treasury about this bid will be binding on the National Treasury unless that representation is expressly incorporated into the contract ultimately entered between the National Treasury and the successful bidder(s).
- 7.4.8 All persons (including all bidders) obtaining or receiving this bid and any other information in connection with this bid, or the tendering process must keep the contents of the bid and other such information confidential and not disclose or use the information except as required for developing a response to this bid.
- 7.5 **CONTACT DETAILS**
- 7.5.1 **General:** - National Treasury, Office of the Chief Procurement Officer, Chief Directorate: Transversal Contracting, Private Bag x115, Pretoria, 0001. Physical address: 40 Church Square, Pretoria, 0002.
- 7.5.2 **Bid Enquiries:** - All enquiries should be in writing to Erica.Dennis@Treasury.gov.za. The closing date for receipt of all enquiries is **04 August 2026**. All enquiries beyond this date will not be considered.



8. PART 3: RECOMMENDATION AND APPOINTMENT OF BIDDERS

8.1 Once the evaluation process is complete there will be a recommendation report by the Bid Evaluation Committee (BEC) to the Bid Adjudication Committee (BAC) which has the authority to either support (approve) or not support (not approve) the recommendation/s and appointment/s.

8.2 On approval of the recommendation/s and appointment/s, the successful bidder(s) will sign an appointment letter for the supply, delivery and offloading of Veterinary Remedies of this bid, and the unsuccessful bidder(s) will be informed accordingly.

8.3 Tax Compliance Requirements

8.3.1 It is a condition of this bid that the tax matters of the successful bidder(s) are in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

8.3.2 The Tax Compliance status requirements are also applicable to potential foreign bidders/individuals who wish to submit a bid.

8.3.3 Bidders are required to be registered on the Central Supplier Database (CSD) and the National Treasury shall verify the bidder's tax compliance status through the CSD or SARS.

8.3.4 Where Consortia / Joint Ventures / Sub-Contractors are involved, each party must be registered on the CSD, and their tax compliance status will be verified through the CSD or SARS.

8.4 Multiple Award

7.3.1 The State reserves the right to award the same item to more than one (1) bidder to address item availability and/or compatibility. This contract will be awarded to up to two (2) bidders scoring the highest total points per line item (top 2 bidders) on condition that prices are market-related. Benchmarking will be applied to ensure that pricing is affordable, market-related and aligned to end-user requirements.

8.5 Negotiations

8.5.1 The State reserves the right to negotiate with the shortlisted bidders before or after the award. The terms and conditions for negotiations will be communicated to the shortlisted bidders before the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

8.6 Due Diligence



8.6.1 The State may conduct due diligence before the final award or at any time during the transversal contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder is verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.

8.6.2 The State also reserves the right to conduct any evaluation verifications before the final award or at any time during the transversal term contract period.

8.7 **Right of Award**

8.7.1 The State reserves its following rights -

8.7.1.1 To award the bid in part or in full,

8.7.1.2 Not to make any award in this bid or accept any bids submitted,

8.7.1.3 Request further technical information from any bidder after the closing date,

8.7.1.4 Verify information and documentation of the bidder(s),

8.7.1.5 Not to accept any of the bids submitted,

8.7.1.6 To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid, and

8.7.1.7 If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.



SECTION C: CONDITIONS OF CONTRACT

9. CONCLUSION OF CONTRACT

- 9.1 The Contract between National Treasury and the preferred bidder/s (Service Provider) collectively referred to as the Parties shall come into effect after the service provider has been issued with an unconditional letter of acceptance to their bid.
- 9.2 The Service Provider (s) shall be appointed in terms of this bid. The following will form part of the contract documents between the Parties as far as this **RT10-2-2023** is concerned:
- 9.2.1 Bid Documents
- 9.2.2 Letter of Appointment
- 9.2.3 Award Documents
- 9.3 If there is any contradiction between the abovementioned documents, the special conditions of the contract shall take precedence. For Section B, the term “service provider” shall refer to the preferred bidder appointed in terms of the **RT10-2-2023** transversal contract.

10. PARTICIPATING STATE INSTITUTIONS

- 10.1.1 This transversal contract RT10-2-2023 is intended to be utilized by various organs of the State as listed below:

Table 6: Participating Government Institutions

#	DEPARTMENT NAME
1.	Department of Correctional Services
2.	Department of Agriculture, Land Reform and Rural Development
3.	Gauteng Department of Agriculture and Rural Development
4.	North West Department of Agriculture and Rural Development
5.	Mpumalanga Department of Agriculture, Rural Development, Land and Environmental Affairs
6.	KwaZulu Natal Agriculture and Rural Development
7.	Northern Cape Department of Agriculture, Environmental Affairs, Rural Development, and Land Reform
8.	Agricultural Research Council
9.	National Agricultural Marketing Council



#	DEPARTMENT NAME
10.	Limpopo Department of Agriculture and Rural Development
11.	Eastern Cape Department of Rural Development and Agrarian Reform
12.	Free State Department of Agriculture and Rural Development

11. POST-AWARD PARTICIPATION

- 11.1 PFMA public institutions listed in Schedules 1, 2, 3A, 3B, 3C, 3D and Local Government may send an application to the National Treasury post-award to request participation in the transversal contract.
- 11.2 In terms of Treasury Regulation 16A6.5 Accounting Officer/Accounting Authority of National and Provincial departments, constitutional institutions, and public entities listed in schedules 1, 3A, and 3C to the PFMA may opt to participate in a transversal contract facilitated by the relevant treasury.
- 11.3 Regulation 32 of the Municipal SCM Regulations provides that a Supply Chain Management policy may allow the accounting officer to procure goods or services for a municipality or municipal entity under a contract secured by another organ of the state.

12. CONTRACT MANAGEMENT: ROLES AND RESPONSIBILITIES

12.1 Contract Administration

- 12.1.1 The administration and facilitation of the transversal contract is the responsibility of the National Treasury and all correspondence in this regard must be directed to the Transversal Contracting Department via email on TCcontracts2@treasury.gov.za
- 12.1.2 Suppliers must advise the Chief Directorate: Transversal Contracting, National Treasury immediately when unforeseeable circumstances will adversely affect the execution of the transversal contract. Full particulars of such circumstances as well as the period of delay must be furnished.

12.2 Supplier Performance Management

- 12.2.1 Supplier performance management will be the responsibility of the purchasing institution and where supplier performance disputes cannot be resolved between the supplier and the relevant purchasing institution, National Treasury: Transversal Contracting must be contacted for corrective actions.
- 12.2.2 Supplier performance rating Form (to be provided for by the National Treasury after the bid award) will be instituted, and every supplier must complete it to ensure good performance.



- 12.2.3 End-user State institutions are required to report to the National Treasury on where supplier's performance is not satisfactory.
- 12.2.4 Successful suppliers will have their performance scored. National Treasury will provide a template that will be used to measure overall performance in terms of the transversal contract. Suppliers who score an unacceptable performance rating may not be awarded future contracts of the same bid and may have the transversal contract terminated before the end of the transversal contract period.

13. CONTRACT PRICE ADJUSTMENT

13.1 Formula

- 13.1.1 Prices submitted for this bid will be regarded as non-firm and may be subject to adjustment(s) in terms of the following formula, defined areas of cost and defined periods.
- 13.1.2 Applications for price adjustments must be accompanied by documentary evidence in support of any adjustment claim.
- 13.1.3 The following price adjustment formula will be applicable for calculating contract price adjustments (CPA).

Table 7: Contract Price Adjustment Formula

$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + \dots + Dn \frac{Rnt}{Rno} \right) + VPt$		
Pa	=	The new adjusted price to be calculated
V	=	Fixed portion of the bid price (15% or 0.15)
Pt	=	Original bid price. Note that Pt must always be the original bid price and not an adjusted price
(1-V)Pt	=	Adjustable portion of the bid price (85% or 0.85)
D1 – Dn	=	Each factor (or percentage) of the bid price, e.g., material, labour, transport, overheads, etc. The total of the various factors (or percentages) D1 – Dn must add up to 1 (or 100%)
R1t – Rnt	=	End Index. Index figure obtained from the index at the end of each adjustment period.
R1o–Rno	=	Base Index. Index figure at the time of bidding.
VPt	=	15% (or 0.15) of the original bid price. This portion of the bid price remains fixed, i.e. it is not subject to price adjustment



13.2 Formula component definitions

13.2.1 Adjustable amount

13.2.1.1 The adjustable amount is the portion of the bid price which is subject to adjustment. In this bid, the adjustable amount is 85% of the original bid price. For example, if the bid price is R1000, then only R850 will be subject to adjustment.

13.2.2 Fixed portion

13.2.2.1 The fixed portion represents those costs that will not change over the adjustment period and do NOT represent the profit margin. In this bid, the fixed portion is 15% of the original bid price. Using the same example as above, it would amount to R150 which will remain fixed over the contract periods.

13.2.3 Cost components and proportions

13.2.3.1 The cost components of the contract price usually constitute the cost of materials (raw material or finished product), cost of direct labour, cost of transport and those other costs that are inclined to change. The proportions are the contribution to the contract price of each of these cost components. In this bid, the following cost components will be used to calculate contract price adjustments.

13.2.3.2 Bidders are requested to submit the cost breakdown of the bid price for each item with their bid. Should the cost breakdown be the same for all items on the bid, please indicate it clearly in the bid document. Bidders will not be allowed to change the cost breakdown of bid prices during the tenure of the contract.

13.2.3.3 Successful bidders who are direct importers of raw material / finished products can apply for RoE adjustment under cost element D1. If the successful bidder is not a direct importer of raw material / finished product, cost component D1 would not be applicable and only local cost components (D2 - Dn) would be applicable.

Table 8: Contract Price Adjustment Cost Components

Cost Component	% Contribution
D1 – Imported Raw Material / Finished product	
D2 - Local Raw Material / Finished product (if applicable)	
D3 – Labour	
D4 – Transport	
D5 – Housing and Utilities	
D6 – Other	



TOTAL (Cost components must add up to 100%)	100%
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13.2.4 Applicable indices/references

13.2.4.1 The applicable index refers to the relevant market index, which is a true reflection of price movement(s) in the cost over time. In this bid, the following indices or references will be applicable:

Table 9: Applicable Indices/References

Cost component	Index Publication	Index Reference
D1 – Imported Finished product (if applicable);	Supplier / Manufacturer invoice(s) and remittance advice. ²	Documentary evidence to accompany the claim
D2 - Local Finished product (if applicable):	Specify (STATS SA Index)	STATS SA Table (Specify) Basic chemicals, fertilizers, and pesticides OR Documentary evidence to accompany the claim
D3 – Labour	STATS SA P0141 (CPI), Table E; OR Labour Agreement ³	Table E - All Items (CPI Headline) OR Labour agreement to be provided/ Regulated Pricing Adjustment
D4 – Transport	Stats SA P0141 (CPI): Table E	Transport – Other Running Cost
D5 – Housing and Utilities	Specify (STATS SA Index) Table E	STATS SA Table Table E – Housing and Utilities
D6 – Other	Specify (STATS SA Index)	STATS SA Table (Specify)

13.2.5 Base index date

13.2.5.1 The base index date applicable to the formula is defined as the date at which the price adjustment starts. In this bid, the base index date is **July 2026**.

13.2.6 End index date.

13.2.6.1 The end index dates are the dates at predetermined points in time during the contract

² In cases where invoices are supplied as documentary evidence, it is advised that invoices closest to the Base Index date and the End Index date be submitted. It should ideally reflect the adjustment period.

³ In the absence of a labour agreement, the labour cost component will be adjusted with CPI Headline inflation.



period. In this bid, the end indices are defined in the next paragraph (Price Adjustment Periods).

13.2.7 Price adjustment periods

13.2.7.1 Price adjustment shall be applied on an annual basis at the anniversary of the transversal contract from the closing date of the bid.

Table 10: Price Adjustment Period

Adjustment Period	CPA application to reach the office by the following dates	End Index	Dates from which adjusted prices will become effective
1st Adjustment	1 September 2027	July 2027	01 October 2027
2nd Adjustment	1 September 2028	July 2028	1 October 2028

13.2.8 Rates of exchange (RoE) – Base and average rates

13.2.8.1 If material and/or finished products are imported the following will apply:

13.2.8.2 The formula described above will be used and the imported cost component of the bid price (D1) will be adjusted considering the base RoE rate referred paragraph in the below paragraph and the average RoE rate over the period under review indicated in the below paragraph.

13.2.8.3 If the RoE adjustment goes hand in hand with a material/product price increase, the material/product price (in foreign currency) will be converted to South African currency using the base rate for the earlier invoice and the average RoE rate for the period under review as indicated in the paragraph below for the later invoice.

13.2.8.4 The imported cost component (D1) will be adjusted together with all the other cost components indicated in the paragraph above and at the predetermined dates indicated in the paragraph above.

13.2.8.5 The Rate(s) of exchange to be used in this bid in the conversion of the bid price of the item (s) to South African currency is indicated in the table below.

Table 11: CPA Rate of Exchange

Currency Name	Average Rates of Exchange: 1 June 2025 to 31 May 2026



US Dollar	17.03
Euro	19.86
British Pound	22.88

13.2.8.6 Should the bidder make use of any other currency not mentioned above, the bidder is requested to calculate the average for the period **1 June 2025 to 31 May 2026** using the Reserve Bank published rates for the specific currency. Visit <https://www.resbank.co.za/> to obtain the relevant rates. Please refer to TCBD 14 (Procedure to download historical exchange rates from the Reserve Bank website) for instructions.

13.2.8.7 Contract price adjustments due to rate of exchange variations are based on average exchange rates as published by the Reserve Bank for the periods indicated hereunder:

Table 12: Rate of Exchange Average Periods

Adjustment	Average exchange rates for the period:
1st Adjustment	1 September 2026- 31 August 2027
2nd Adjustment	1 September 2027- 31 August 2028

13.2.9 **General**

13.2.9.1 Unless prior approval has been obtained from the National Treasury, Transversal Contracting, no adjustment in contract prices will be made.

13.2.9.2 Application for price adjustment must be accompanied by documentary evidence in support of any adjustment.

13.2.9.3 CPA application will be applied strictly according to the specified formula and parameters above as well as the cost breakdown supplied by bidders in their bid documents.

13.2.9.4 If the supplier's CPA application, based on the above formula and parameters, differs from Transversal Contracting verification, Transversal Contracting will consult with the supplier to resolve the differences.

13.2.9.5 Bidders are referred to in the paragraph regarding counter conditions.

13.2.9.6 An electronic price adjustment calculator will be available on request from Transversal Contracting.

13.2.9.7 The State reserves the right to negotiate a price adjustment or not to grant any price adjustment.



14. DELIVERY AND QUANTITIES

14.1 Delivery Basis

14.1.1 Firm lead times for delivery must be quoted for the duration of the contract period. Lead times for delivery of all items on the transversal contract shall not exceed four (4) weeks. Delivery period exceeding the prescribed maximum of four (4) weeks may be cancelled without notice.

14.1.2 Based on end-user requirements, partial delivery and/or scheduled deliveries may apply.

14.2 Quantities

14.2.1 No quantities are reflected in this bid, as orders will be placed ‘as and when required’ and no guarantee is given or implied as to the actual quantity/quantities that will be procured during the transversal contract period.

14.2.2 Orders will be placed by participating institutions, and they will also be responsible for the payment to service providers for the products delivered and/or services rendered.

15. PLACEMENT OF ORDERS AND PAYMENTS

15.1 Orders will be placed by participating institutions who will be responsible for the payment to service providers for goods delivered and/or services rendered.

15.2 This contract is concluded for the purposes of appointing up to two (2) service providers per line item (top 2 bidders scoring the highest total points) to be used on a rotational basis, where practical.

16. CONTINUITY OF SUPPLY

16.1 The service provider must maintain sufficient stock to meet demand throughout the duration of the contract and inform the National Treasury at first knowledge of any circumstances that may result in interrupted supply, including but not limited to:

16.1.1 Industrial action,

16.1.2 Any other supply challenges.

16.2 In terms of the General Conditions of the Contract and Special Requirements and Conditions of the Contract, the Organs or state has the right to purchase outside of the contract to meet its requirements if:

16.2.1 The contracted service provider fails to perform in terms of the contract.

16.2.2 The item(s) are urgently required and not immediately available;

16.2.3 In the case of an emergency.

**17. SHELF LIFE**

- 17.1 All products must have a shelf-life of at least 12 to 24 months from the manufacturing date.
- 17.2 Participating Institutions may, without prejudice, decline to accept products with a shelf-life of less than 12 months.
- 17.3 Service providers may make written applications to the purchasing institution to deliver goods with a shorter shelf-life, provided such applications are accompanied by an undertaking that unused short-dated stock shall be unconditionally replaced before or after expiry.
- 17.4 Any delivery of short, dated supplies without prior written approval must be collected by the respective service provider at their own cost.
- 17.5 Any participating institution may, without prejudice, decline written applications to deliver short, dated stock.

18. PACKAGING AND LABELLING**18.1 Packaging**

- 18.1.1 All deliveries made against this contract, in all modes of transport, are to be packed in suitable containers.
- 18.1.2 Packaging must be suitable for further dispatch, storage, and stacking according to Good Wholesaling Practice and Good Distribution Practices.
- 18.1.3 Packaging must be suitable for transportation and should prevent exposure to conditions that could adversely affect the stability and integrity of the product.
- 18.1.4 The packing must be uniform for the duration of the contract period. All products must be packed in acceptable containers, specifically developed for the product.
- 18.1.5 Where a particular stacking and storage configuration is recommended by the service provider, this should be clearly illustrated on the outer packaging.
- 18.1.6 Where the contents of the shipper pack represent a standard supply quantity of an item, the following must be adhered to:
- 18.1.6.1 Outer packaging flanges must be sealed with suitable tape that will display evidence of tampering
- 18.1.6.2 The contents must be packed in neat, uniform rows and columns that will facilitate easy counting when opened.
- 18.1.7 Where the contents of a shipper pack represent a non-standard supply quantity, the



following must be adhered to:

- 18.1.7.1 Outer packaging flanges must be sealed with suitable tape that will display evidence of tampering.
- 18.1.7.2 The shipper pack must contain only one product, mixing of multiple items in a single shipper is not allowed.
- 18.1.7.3 The outer packaging must be marked as a "Part Box".
- 18.1.8 Service providers must ensure that products delivered are received in good order at the point of delivery.

18.2 Labelling

- 18.2.1 All containers, packing, and cartons must be clearly labelled. Bulk packs must be labelled in letters not less than font size 48.
- 18.2.2 The following information must be clearly and indelibly printed (no removable stickers) on all shelf and shipper packs, including any part boxes packaging in at least English language:

Table 13: Labelling details

#	Details
1.	Proprietary name (if applicable)
2.	Name of the product
3.	A Product code as relevant
4.	The trade name or trademark of the manufacturer
5.	Size of the product
6.	Quantity of the contents
7.	Name of manufacturer
8.	Date of manufacture
9.	Name and address of importer/distributor (if not manufacturer)
10.	Expiry date (Where applicable)
11.	Batch/lot number. Products must have the same batch/lot number on the outer box as on the inner box.

19. PRODUCT ADHERENCE / BRAND CHANGE

- 19.1 If a bidder offers a specific brand against an item and the item is subsequently awarded to



the bidder, it is required of the successful bidder to continue to supply the brand awarded throughout the contract period.

19.2 If the brand is discontinued and or replaced with a new brand, National Treasury, Transversal Contracting must be notified of such an occurrence and upon approval, an official amendment will be issued. The service provider is required to submit supporting documents from the manufacturer substantiating the changes.

19.3 It must be noted that the new brand will be required to undergo the evaluation process before receiving approval for the brand change issued by the National Treasury. The new brand must adhere to the technical specifications for the item.

19.4 Furthermore, service providers are to take note that the price of the new brand should not be higher than the current contract price of the original brand.

19.5 Service providers are not allowed to deliver new brands other than the brand awarded to them before the approval of brand change from the National Treasury.

19.6 The National Treasury reserves the right not to approve any brand change applications.

20. ASSIGNMENTS AND CESSIONS OF CONTRACTS AND CHANGES IN CONTACT DETAILS

20.1 Where a contracted supplier plans to merge with or is going to be acquired by another entity, the contracted supplier must inform the National Treasury in writing 90 days before such event of relevant details.

20.2 Assignments of Contract

20.2.1 Assignment of contract refers to the transfer of rights and obligations in a contract from an assigned to an assignee. The effect of this is that the service provider appointed through a competitive bidding process transfers the contract in its entirety that is, the obligation (the responsibility of rendering the services) and the right (of receiving payment for service rendered) to a third party that did not participate in the bidding process or a bidder that participated in the bidding process but was not successful.

20.2.2 Assignment of contracts is therefore not allowed as it will be contrary to principles of section 217 of the Constitution particularly, fairness, transparency, and competitiveness.

20.3 Cession of Contracts

20.3.1 Cession refers to the transfer of only the rights a service provider has in terms of a contract from it to a third party. cession will be limited only to those cession agreements in favour of registered Financial Services Providers (FSP) and state institutions established for the express purpose of providing funding to businesses and entities (State Institutions).



20.3.2 The written request for cession must be by the service provider and not a third party, and the written request by the service provider must be accompanied by the cession agreement.

20.4 **Changes in the Service Provider Contact Details**

20.5 A contracted supplier must inform the National Treasury within 7 days of any changes of address, name, and or contact details.

21. POST-AWARD PRODUCT COMPLIANCE PROCEDURES

21.1 Suppliers must ensure that the product confirms the technical specification and its relevant quality standards throughout the contract period. Where there is a justified concern regarding the quality of the product, the State reserves the right to request the supplier (at its own cost) to submit a product for testing to confirm compliance with the relevant item technical specification and requirements at the SANAS accredited institution.

21.2 The State reserves the right to conduct any sample or site inspection directly or through a third party appointed by the state.

22. REGISTRATION ON DATABASES OF PARTICIPATING INSTITUTIONS

22.1 Suppliers must ensure continuous compliance with all statutory requirements which may affect their complying status on the Central Supplier Database managed by the National Treasury.

22.2 All suppliers must ensure registration on all participating institutions within 30 days of accepting the award.

22.3 Suppliers must ensure that they register with all the participating institutions the items that they have been awarded in the contract. Suppliers must take note that the participating institutions have different systems that they use internally to capture awarded contract information including that of awarded suppliers.

22.4 Failure to meet this requirement will result in an inability to process orders and payments for goods.

23. MONITORING

23.1 Monitoring audits may be conducted periodically and randomly by the National Treasury, Participating Institutions, and or by a service provider appointed by the State to determine continuous compliance with the product and terms of the contract. The Participating Institutions, will monitor the performance of contracted suppliers and maintain a report for compliance with the terms of this contract as follows:



- 23.1.1 Compliance with delivery lead times
- 23.1.2 Percentage of orders supplied in full first time.
- 23.1.3 Compliance with reporting requirements according to reporting schedule.
- 23.1.4 Attendance of compulsory meeting: The National Treasury compulsory meetings with suppliers to review supplier performance. The schedules of the meetings will be sent to successful bidders.
- 23.2 The state may conduct a random audit(s) with or without prior appointment arrangements with the appointed Supplier(s).
- 23.3 The National Treasury will conduct meetings with the Participating Institutions and Suppliers to discuss transversal contracting issues.
- 23.4 The National Treasury may request Participating Institutions to impose penalties, where deemed necessary, as per Sections 21 and 22 of the General Conditions of Contract.
- 23.5 Any change in the status of supply performance during the contract period must be reported within seven (7) days of receipt of such information to the National Treasury.
- 23.6 Reporting and Supplier(s) meetings and schedules will be communicated to successful bidders.
- 23.7 All successful Suppliers are required to submit historical value and volume reports via e-mail every quarter to: TCcontracts1@treasury.gov.za / TCcontracts2@treasury.gov.za
- 23.8 Detailed reporting requirements from Suppliers will be provided to awarded Suppliers.

24. TERMINATION

24.1 Termination of Contract

- 24.1.1 The State shall be entitled to terminate this agreement if one or more of the following occur:
 - 24.1.1.2 The Supplier decides to transfer the contract or cede the contract.
 - 24.1.1.3 The supplier does not honour contractual obligations including the submission of information.
 - 24.1.1.4 The supplier is provisionally or finally liquidated, making it impossible for the supplier to perform its functions in terms of this transversal contract.
 - 24.1.1.5 The supplier enters settlement arrangements with their creditors.
 - 24.1.1.6 The supplier commits an act of insolvency.
 - 24.1.1.7 If the supplier is a member of an unincorporated joint venture or consortium and the membership of such joint venture or consortium changes.



24.1.1.8 There is a change in ownership of the supplier that has the effect that over 50% ownership of the Supplier belongs to the new owner without prior written approval of the State.

24.1.1.9 Overall poor performance rating during the contract period

END